

Registration Form: Companies



Sheriff Thabazimbi

Maintaining the high standards of honesty, integrity and bona fides

The requirements and documentation as set out below is required by us in order to comply with the obligations as set out in FICA. Please note the requirements may differ depending on the type of entity registering for the auction.

Please note:

***An official, South African identity document is considered to be a green, bar-coded identity document. Driver's licenses are not accepted as a form of identification.**

A INFORMATION OF THE PERSON NOMINATED ON BEHALF OF COMPANY

Full names: _____
Surname: _____
Identity Number: _____
Physical Address: _____

Telephone Number: _____
Cell phone Number: _____
E-mail Address: _____

B INFORMATION OF THE COMPANY

Company Name: _____ (name in which the property will be registered)
CK Number: _____
Address of Company: _____

(must correspond with copy of proof of address provided and not be older than 3 months)
Tax Number: _____ (if registered for VAT)
Number of directors / members: _____

Information of all directors / members:

Full Names: _____	Identity Number: _____
Full Names: _____	Identity Number: _____
Full Names: _____	Identity Number: _____
Full Names: _____	Identity Number: _____
Full Names: _____	Identity Number: _____

(all above information of directors / members must correspond with information on FICA documents provided)

C**INFORMATION REGARDING THE AUCTION**

Date of auction: _____

Buyer Number: _____

Case Number: _____

D**CONDITIONS OF AUCTION FOR MOVABLE PROPERTY**

- A copy of the registered buyer's television licence will be required when buying a television.
- The Sheriff and/or his personnel will not wait for e-mailed copies of FICA documents on the day of the auction.
- If all FICA documents are not received BEFORE the commencement of the auction, the registration will be deemed to be incomplete and the natural person will not be allowed to participate in the auction.

E**CONDITIONS OF AUCTION FOR IMMOVABLE PROPERTY**

- Registration of the immovable property will be on the registered buyer's name and no other person and/or entity may be nominated after the auction.
- The conditions of sale may not in any way or manner be altered after all relevant parties have signed it.
- The Sheriff and/or his personnel will not wait for e-mailed copies of FICA documents on the day of the auction.
- If all FICA documents are not received BEFORE the commencement of the auction, the registration will be deemed to be incomplete and the natural person will not be allowed to participate in the auction.

F**FOR PERSONNEL USE ONLY**

Please tick relevant boxes to indicate which FICA documents had been received from registering buyer:

- ☐ Copy of utility bill with current business address (not older than 3 months)
- ☐ Resolution letter confirming the registered representative/s can buy on behalf of the company
- ☐ SARS letter with VAT number (notice of registration)
- ☐ Owner's ID copy (all partners and members)
- ☐ Proof of private residential address of all owner's (all partners and members)
- ☐ Proxy details
- ☐ Proxy and representative's ID copies
- ☐ Copy of original CK/CM documents (to confirm the identity of all members or directors)

PLEASE NOTE THAT PRINT OUTS SUCH AS WINDEED, DEED SEARCH etc WILL NOT BE ACCEPTED**Immovable Property Only:**

Please indicate whether the R10 000 deposit was received from registering buyer and in which manner:

☐ Cash ☐ Cash Deposit ☐ EFT ☐ Bank Guaranteed Cheque made out to the Sheriff

G DECLARATION BY REGISTERED BUYER/REPRESENTATIVE

I, _____, with identity number _____, the duly and diligently registered buyer/representative and proxy on behalf of the company hereby acknowledge that I have read all relevant conditions regarding the auction I am to participate in and that I will be bound by it. I acknowledge that I have been duly appointed to act on behalf of the company indicated in this document and that the property will be registered in the name of the company and not in my personal name.

Registered Proxy/Representative's Signature

H ADDITIONAL NOTES

- Buyer's residing or operating from someone else's premises may submit an affidavit with an ID copy of the premises' owner.
- A marriage certificate may be submitted as proof of spouse's address.
- Foreign buyers may submit copies of Passports, Valid VISA's or Traffic register certificates instead of ID's.
- Drivers Licenses may NOT be used as form of identification.

Cash or Bank Guaranteed Cheque returned to person acting on behalf of the trust on _____.

Registered Proxy/Representative's Signature

